

Documents required for connection to HAL E-bank for foreign legal entities – non residents

NEW client

1. Hal E-bank application for non-residents - 1 copy
2. Electronic banking services agreement for foreign legal entities – non residents - 2 copies
3. Overall request **CA1 Q** - 1 copy
4. Authorised person's request **CA2 Q**. CA2 Q is filled in for each authorised person from the Hal E-bank application for non-residents – 1 copy each
5. Photocopy of a certificate from public register in the domicile country. For embassies, consulates and international missions, a list from the Foreign Affairs Ministry's website, excerpt from the law (if the setting-up procedure was lawfully conducted) or, for representative offices, a certificate from the Business Registers Agency. It is mandatory to provide a document showing the legal representative and, if the account was opened by a plenipotentiary, a photocopy of the power of attorney is required.

Client that already USES HAL E-bank for non-residents (adding a client with a different identification number to the existing card or exporting the certificate)

1. E-bank application form for non-residents - 1 copy
2. Electronic banking services agreement for foreign legal entities – non residents - 2 copies
3. Digital certificate (Excerpt of certificate form the card) if the client uses HAL E-bank for another bank's non-residents
4. Photocopy of ID for each of the authorised persons
5. Photocopy of a certificate from public register in the domicile country. For embassies, consulates and international missions, a list from the Foreign Affairs Ministry's website, excerpt from the law (if the setting-up procedure was lawfully conducted) or, for representative offices, a certificate from the Business Registers Agency. It is mandatory to provide a document showing the legal representative and, if the account was opened by a plenipotentiary, a photocopy of the power of attorney is required.

Client already USING HAL E-bank for non-residents – additional account

1. Hal E-bank application form for non-residents - 1 copy
2. Photocopy of certificate from public register in the domicile country with an apostille.

Client that wishes an ADDITIONAL CARD to conduct business using HAL E-bank

1. Hal E-bank application for non-residents - 1 copy
2. Overall request **CA1 Q** - 1 copy
3. Authorised person's request **CA2 Q**. CA2 Q is filled in for each authorised person from the Hal E-bank application for non-residents – 1 copy each
4. Photocopy of a certificate from public register in the domicile country. For embassies, consulates and international missions, a list from the Foreign Affairs Ministry's website, excerpt from the law (if the setting-up procedure was lawfully conducted) or, for representative offices, a certificate from the Business Registers Agency. It is mandatory to provide a document showing the legal representative and, if the account was opened by a plenipotentiary, a photocopy of the power of attorney is required.

Client that wishes a RE-ISSUED digital certificate

(Card is valid for 3 years and after expiration of this period a new card, i.e. digital certificate is issued.)

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3. Authorised person's request **CA2 Q**. CA2 Q is filled in for each authorised person from the Hal E-bank application for non-residents – 1 copy each
4. Photocopy of a certificate from public register in the domicile country. For embassies, consulates and international missions, a list from the Foreign Affairs Ministry's website, excerpt from the law (if the setting-up procedure was lawfully conducted) or, for representative offices, a certificate from the Business Registers Agency. It is mandatory to provide a document showing the legal representative and, if the account was opened by a plenipotentiary, a photocopy of the power of attorney is required.